

SCM Analyst

Job ID
REQ-10010465
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Indien

Summary

Support the TechOps (Hyderabad) – Artwork Operations team in the coordination of various Artwork Operations activities in compliance with Good Manufacturing Practices (GMP) & Regulatory requirements while creating value for our internal customers across all Novartis divisions across geographies.

About the Role

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Key Responsibilities:

- Manage the Artwork Supply Chain right from the time a Change Request is received till the time the print ready artwork is supplied to the site & the change is closed while adhering to all service important metrics and always remaining compliant to Novartis quality standards & regulatory requirements.
- Act as a Single Point of Contact (SPoC) for various customers within ESO (CMOs, ESO Service Operations Lead, etc.) and NTO sites.
- Support any major projects (divestments, transfers, mergers, etc.) in the Novartis Artworks space.
- Ensure “On Time in Full” delivery of high-quality artworks fully aligned with Novartis standards and in-country regulatory, marketing, manufacturing & legal compliance to internal Artwork customers & collaborators.
- Proactively report all challenges through timely escalations.
- Ensure that the service dashboard, order management framework are always kept updated.
- Regularly communicate with customers & partners to collect feedback on support services, report deliverable status and continuously acquire process knowledge.
- Support in enhancing quality drivers like upgrading standard operating procedures, working procedures & process charts as per business requirements.
- Report deliverable status and continuously acquire process knowledge.

Essential Requirements:

- Advanced project management skills with strong quality & compliance attitude.
- Excellent negotiation, analytical & communication skills (both written & verbal).
- Excellent stakeholder management & customer service skills.

- Ability to work seamlessly across functions, geographies & cultures.

Desirable Requirements:

- Minimum university degree or equivalent experience in technical or business field

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Division
Operations
Business Unit
Innovative Medicines
Standort
Indien
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Regular
Shift Work
No
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