

External Materials Planner

Job ID
REQ-10014633
Juli 22, 2024
Türkei

Summary

Join our team as an External Materials Planner and be a key player in ensuring seamless operations, cost efficiency, and optimal inventory levels, while actively contributing to the development and execution of best practices, all in a collaborative and supportive work environment. Apply now and make a meaningful impact on our production sites' success!

This position is temporary. It is a great opportunity for graduates to gain experience in supply chain.

About the Role

Location: Istanbul Kurtköy, Turkey #Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Key Responsibilities:

- Ensure material availability in line with the approved site production plan.
- Follow up and ensure the accuracy of the material demand flow from sites to hub.
- Ensure daily Material requirements planning (MRP) oversight for all Bill of Material (BOM) material requirements, analysis of requirements and Purchase Orders overview.
- Preparation and creation of orders for incoming materials and their submission to the supplier; obtaining valid price quotes with escalation to Procurement if outside predefined tolerance/contractual limits; tracking and monitoring execution of the purchasing process with the supplier, carriers, forwarding agency and insurance companies.
- Reconciliation of the needs for incoming materials from Novartis Technical Operation sites to hub.
- Performing the operational procedure for incoming material complaints as well as complex purchasing and logistics processes.

Essential Requirements:

- University degree in Economics or other equivalent degree
- Work experience in supply chain preferred

- Ability to work in a fast-paced changing environment
- Team working and customer oriented mindset
- Excellent communication skills in English

Benefits and Rewards:

Read our handbook to learn about all the ways we'll help you thrive personally and professionally: [Novartis Life Handbook](#)

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

TEst Hello

Division

Operations

Business Unit

Innovative Medicines

Standort

Türkei

Site

İstanbul Kurtköy

Company / Legal Entity

TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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The Novartis Group of Companies are Equal Opportunity Employers and take pride in maintaining a diverse environment. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, gender, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

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