

# Supply Chain Project Lead

Job ID  
REQ-10019501  
Aug 23, 2024  
Mexiko

## Summary

### Job Description Summary

The Project Lead provides support to the Supply Chain team and Durham site on cross-functional initiatives and projects. Reports to the site AD, Supply Chain, Global Launch.

We are unable to offer relocation for this role.

## About the Role

### Responsibilities:

- Works closely with Supply Chain or Site Leaders to develop project plans, risk mitigation strategies, and project timelines and milestones.
- Interfaces with functional leads including Supply Chain, Engineering, Manufacturing, Quality Control, and Quality Assurance to ensure timely completion of deliverables and aligned timelines.
- Adheres to overall project strategies determined by SC functional leads or by Site leadership team.
- Implements project management change practices.
- Tracks and reports on project related metrics and actions.
- Leads or supports project team meetings with site project leaders and ensures project team members are clear on objectives, deliverables, and action items
- Reports on project status identifying, escalating, and tracking issues and risks. May propose solutions and opportunities as they arise.
- Interfaces with cross-functional project team members to follow-up on assigned action items.
- Initiates change records for GMP relevant projects, such as new market launches.

### Requirements:

- B.S. degree in supply chain, engineering, science, business, or other relevant degree.
- 4-6 years of relevant experience with experience in a cGMP environment.
- PMP certification desired.
- SAP ERP experience strongly preferred.
- Ability to work in a fast-paced role within a cross functional project team.
- Strong technical, project management, and PowerPoint presentation skills.
- Strong interpersonal skills and attention to detail.

### Languages :

- English.

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TEst Hello

Division

Operations

Business Unit

Innovative Medicines

Standort

Mexiko

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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