

Senior Clinical Project Manager

Job ID

REQ-10005828

Sep 03, 2024

Tschechische Republik

Summary

Location: Czech Republic, Prague #LI-Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

The Senior Clinical Project Manager lead a global study team responsible for the planning and implementation of all operational aspects of scientifically and operationally complex studies from study concept to clinical study report/manuscript writing, according to timelines, budget, operational and quality standards.

About the Role

Key Responsibilities:

- Collaborate with colleague/customer team and Line Functions to establish realistic project timelines. Escalate any unresolved disagreements to higher management.
- Lead and manage a multidisciplinary Clinical Trial Team (CTT), ensuring effective planning, evaluation, and implementation of assigned clinical studies and programs.
- Organize and facilitate investigators meetings and internal meetings related to study execution and operational excellence.
- Interact with investigator sites and CRAs/CROs/vendors to ensure smooth study setup and conduct, monitor site performance, address protocol deviations, and resolve issues.
- Support compilation of study regulatory documents for submissions and assist with monitoring activities and communications with partners.
- Review site visit reports and monitor activities for quality control.
- Chip in to ongoing medical/scientific data quality review and coordinate data analysis and interpretation for first results.
- Assist in developing study protocols, treatment plans, informed consent forms, and other essential study documents.
- Contribute to clinical sections of regulatory documents and ensure approval from colleague/customer.
- Handle the writing or liaise with medical writing/narrative group to ensure completion of the Clinical Study Report.
- Set up and maintain the Trial Master File (TMF), Clinical Trial Management System (CTMS), and other required systems in collaboration with Clinical Operations Specialists.

Essential Requirements:

- Life Science degree or equivalent of education, training and experience

- Fluent English (oral and written)
- 10+ years of Clinical Operations experience with strong managerial experience in planning, driving, reporting and publishing clinical studies (interventional and non-interventional, early to late phase) in a pharmaceutical
- Confirmed ability to work independently, to lead a multidisciplinary cross-functional team in a complex matrix environment (including remote).
- Thorough knowledge of Good Clinical Practice, clinical study design, statistics, regulatory processes, and global clinical development process.

Benefits and rewards: Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); MultiSport Card et al. Find out more about Novartis Business Services: <https://www.novartis.cz/>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

TEst Hello

Division

Operations

Business Unit

CTS

Standort

Tschechische Republik

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

The Novartis Group of Companies are Equal Opportunity Employers and take pride in maintaining a diverse environment. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, gender, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

Job ID

REQ-10005828

Senior Clinical Project Manager

[Apply to Job](#)

Source URL: <https://dev1.novartis.de/de-de/careers/career-search/job/details/req-10005828-senior-clinical-project-manager>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis_Careers/job/Prague/Senior-Clinical-Project-Manager_REQ-10005828
5. <https://www.novartis.com/about/strategy/people-and-culture>
6. <https://talentnetwork.novartis.com/network>
7. <https://www.novartis.com/careers/benefits-rewards>
8. https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis_Careers/job/Prague/Senior-Clinical-Project-Manager_REQ-10005828