

# Manager, Business Planning & Analysis

Job ID  
REQ-10016664  
Sep 05, 2024  
USA

## Summary

Job Description Summary  
Location: Cambridge, MA (Hybrid)  
#LI-Hybrid

This is a site based role, location is Cambridge, MA

The Manager, BPA supports BR scientific functions and BPA with insightful analysis and effective business partnering. Through forecasting, variance analyses and project work, this role helps to drive greater financial transparency, more efficient resource allocation and achievement of budget commitments. This role is part of the BR central finance operations team and drive planning activities and ad-hoc analyses for senior leadership.

## About the Role

### Major accountabilities:

#### ***Functioning as an Individual Contributor the incumbent will:***

- Develop and drive analysis and presentations for Finance operations team to support senior management in strategic decisions
- Key contributor to BioMedical Research (BR) central planning and reporting team help advancing science and achieving financial goals
- Support effective decision-making with financial modelling and analysis
- Apply financial expertise in the preparation of monthly performance reporting, annual Forecasts and monthly outlooks
- Ensure business partners and their teams understand the financial implications of their actions
- Contribute to local and global Finance projects and initiatives.
- Support Global BPAs as local resource in Cambridge

### What you will bring to the role;

- Bachelor degree required in Finance, Economics, Accounting, Business Administration, etc. MBA preferred

- At minimum 4+ years of relevant and progressive experience *for this career development opportunity*. Experience with financial planning and reporting process.
- Strong stakeholder management and business partnering expertise. Proven ability to build & manage and relationships with all levels.
- Excellent communication, presentation skills & analytical skills. Ability to present complex information in a simple & concise manner; experience presenting in front of executive team members.
- Self-motivated /action-oriented.Works well under pressure; proven ability to manage multiple tasks.
- Expert skills in EXCEL and strong experience in WORD & PowerPoint.

The pay range for this position at commencement of employment is expected to be between \$102,400 to \$153,600 per year; *however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities*. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

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TEst Hello

Division

Finance

Business Unit

Pharma Research

Standort

USA

State

Massachusetts

Site

Cambridge (USA)

Company / Legal Entity

U175 (FCRS = US175) Novartis Institutes for BioMedical Research, Inc.

Functional Area

Audit und Finanzen

Job Type

Full time

Employment Type

Regular

Shift Work

No

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