

# Site Business Analyst-Slovenia

Job ID  
REQ-10019259  
Aug 26, 2024  
Slovenien

## Summary

The senior specialist IT operations business partner for the manufacturing sites will be responsible for operations in the DD&IT Manufacturing sites team, with focus on IT infrastructure and integrations of the IT solutions in the OT environment.

Additionally, partners with Business Stakeholders and other DDIT Strategic Business Partners for demand analysis, solution proposal/evaluation and projects delivery

## About the Role

### Major accountabilities:

- Support validation and testing as appropriate and ensure adherence to Security and Compliance policies and procedures within Service Delivery scope.
- Support with internal IT systems and documentation requirements, standards
- Manage IT operations (DataCenter activities & network, hosting)
- Ensure services, solutions, platforms, products are fit for purpose and achieve the desired business value and impact.
- Partner with business stakeholders and DDIT Strategic Business Partners for demand analysis, solution proposal/evaluation.
- Follow industry trends and emerging practices to drive agility, speed, efficiency, and effectiveness. (benchmarking, continued learning & continuous improvement)

### Languages :

- English.
- Slovenian

**Benefits and Rewards:**Read our handbook to learn about all the ways we'll help you thrive personally and professionally: [Novartis Life Handbook](#)

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the

recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis?** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

## **NAZIV DELOVNEGA MESTA: Senior Specialist DDIT OPS BP**

### **OPIS DEL IN NALOG**

#### **Lokacija:**

Kot Senior Specialist DDIT OPS BP boste odgovorni za operacije DD&IT na lokaciji proizvodnega obrata, s poudarkom na IT infrastrukturi in integraciji IT rešitev na področju OT. Poleg tega pa boste odgovorni za analize, zahtevane s strani delničarjev in ostalih DDIT strateških poslovnih partnerjev.

#### **Vaše ključne odgovornosti:**

- Podpora validacijam in testiranjem, da se zagotovi varnost in skladnost s politikami in postopki podjetja.
- Nudjenje podpore notranjim IT sistemom in zagotavljanje pravilne dokumentacije.
- Izvajanje IT operacij (DataCenter, network, hosting).
- Zagotavljanje pomoči, sodelovanja, platform in produktov, ki služijo namenu za doseganje ciljev in poslovne uspešnosti.
- Sodelovanje z poslovnimi delničarji in DDIT strateškimi poslovnimi partnerji. Zahtevali bodo analize in rešitve.
- Odgovornost sledenje trendom v industriji in poznavanje pojavljajočih se novim praksam, ki so agilne, hitre in učinkovite

#### **Minimalne zahteve**

Vaš doprinos k delovnem mestu:

- Visokošolska stopnja izobrazbe tehnične ali podobne izobrazbe.
- Aktivno znanje slovenskega in angleškega jezika.
- Splošno poznavanje GxP področja.
- Sposobnost podiranja in integracije IT rešitev na področjih operative, laboratorijev in proizvodnje.
- Izkušnje potrebne iz aktivnega vodenja, področja IT infrastrukture, IT in OT tehnologije.
- Sposobnost sodelovanja z intermini in eksterimi službami.
- Vsaj 5 let izkušenj znotraj farmacevtske infrastrukture.
- Poznavanje dela z big data in digitalnimi tehnologijami.

#### **Koristi in nagrade:**

Preberite naš priročnik, če želite izvedeti več o vseh načinih, kako vam bomo pomagali uspevati osebno in poklicno: Novartisov življenjski priročnik

## **Dostopnost in nastanitev:**

Novartis je zavezan k sodelovanju in zagotavljanju razumne prilagoditve invalidom. Če zaradi zdravstvenega stanja ali invalidnosti potrebujete razumno prilagoditev za kateri koli del postopka zaposlovanja ali za opravljanje bistvenih funkcij delovnega mesta, pošljite e-pošto na [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) in nam sporočite naravo vaše zahteve in vaše kontaktne podatke. V sporočilo vključite številko zahteve za delo.

## **Zakaj Novartis?**

Pomoč ljudem z boleznimi in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost pametnih, strastnih ljudi, kot ste vi. Sodelovanje, podpora in navdihovanje drug drugega. Združevanje za doseganje prebojev, ki spreminjajo življenje bolnikov. Ste pripravljeni skupaj ustvariti svetlejšo prihodnost?

<https://www.novartis.com/about/strategy/people-and-culture>

## **Pridružite se naši mreži Novartis:**

V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

TEst Hello

Division

Operations

Business Unit

CTS

Standort

Slowenien

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

The Novartis Group of Companies are Equal Opportunity Employers and take pride in maintaining a diverse environment. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, gender, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

Job ID

REQ-10019259

## Site Business Analyst-Slovenia

[Apply to Job](#)

---

**Source URL:** <https://dev1.novartis.de/de-de/careers/career-search/job/details/req-10019259-site-business-analyst-slovenia>

1. [https://www.novartis.com/sites/novartis\\_com/files/novartis-life-handbook.pdf](https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf)
2. [mailto:diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com)
3. <https://www.novartis.com/about/strategy/people-and-culture>
4. <https://www.novartis.com/about/strategy/people-and-culture>
5. <https://talentnetwork.novartis.com/network>
6. <https://www.novartis.com/about/strategy/people-and-culture>
7. <https://talentnetwork.novartis.com/network>
8. <https://www.novartis.com/careers/benefits-rewards>
9. [https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis\\_Careers/job/Ljubljana/Site-Business-Analyst-Slovenia\\_REQ-10019259](https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis_Careers/job/Ljubljana/Site-Business-Analyst-Slovenia_REQ-10019259)
10. <https://www.novartis.com/about/strategy/people-and-culture>
11. <https://talentnetwork.novartis.com/network>
12. <https://www.novartis.com/careers/benefits-rewards>
13. [https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis\\_Careers/job/Ljubljana/Site-Business-Analyst-Slovenia\\_REQ-10019259](https://novartis4.wd3.myworkdayjobs-impl.com/en-US/Novartis_Careers/job/Ljubljana/Site-Business-Analyst-Slovenia_REQ-10019259)