

# DWS Junior Engineer - Conference Service

Job ID

REQ-10021061

Sep 05, 2024

Tschechische Republik

## Summary

L2 Conferencing Engineer who has a strong foundation in Conferencing platforms. The suitable candidate should have at least 2 years of experience and show relevant proven skills in administering conferencing platforms.

## About the Role

### Major accountabilities:

- Establish and maintain global standards for conferencing systems.
- Manage and update Teams Admin Center (TAC), Webex Control Hub and other tools related to conferencing platforms.
- Provide technical assistance and advice for resolving problems with conferencing systems.
- Monitor and alert for critical conferencing rooms.
- Work with other IT teams to ensure smooth integration of conferencing platforms into the IT environment.
- Work with other internal clients to ensure dependability and accessibility of conferencing platforms.
- Support and propose documentation creation related to conferencing platforms and operations.
- Participate in platform security initiatives and ensure adherence to security policies and standards.
- Stay informed of industry trends and best practices related to Conferencing.

### Minimum Requirements:

#### Work Experience:

- Minimum of 2 years of experience in managing global conferencing solutions.
- History of managing global solutions with a minimum of 2 years of experience
- Experience with protocols such as NDI, SIP, WebRTC, UDP/TCP and others.
- • Strong analytical and problem solving skills.
- • Excellent communication and collaboration skills.
- • Ability to work in a fast-paced, dynamic environment.

### You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card. Find out more about Novartis Business Services:

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TEst Hello

Division

Operations

Business Unit

CTS

Standort

Tschechische Republik

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Job Type

Full time

Employment Type

Regular

Shift Work

No

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